



EMPLOYMENT OPPORTUNITY

Title: Cook
Posting#: 0017
Location: Neal Center
Program: Head Start
Salary: 10.10-10.50-depending on experience
Travel Required: 10%

Job Brief:

Cooks two meals and one snack daily, Monday through Friday, for large Head Start Center including children, staff and volunteers; prepares grocery list according to CACFP regulations; purchases and stores groceries and maintains inventory; completes daily meal counts and paperwork on computer; cleans and maintains kitchen; must follow the approved menus and ensure all health and safety standards are followed by all state, local, and federal licensing agents, and other duties as assigned.

Required Education

High School Diploma or GED

License/Certification Required

Food Handler's License, Successfully pass a criminal and drivers check.

BVCAP offers a well-rounded benefit package to all full-time regular employees who work 30+ hours a week. Eligibility may vary for specific programs based on your employment status.

- **Paid Time Off (PTO)**
- **Company Paid Holidays**
- **Company Paid Short Term and Long Term Disability**
- **Company Paid Life Insurance and AD&D**
- **PPO Medical Plan:** *We offer employees options when it comes to choosing a PPO medical plan that is right for them.*
- **Dental Plan**
- **Vision Plan**
- **Supplemental Insurance Coverage: Cancer, Critical Illness, Hospital Confinement & Accident**
- **403B Retirement Plan**

We are an Equal Opportunity Employer