



EMPLOYMENT OPPORTUNITY

Title: Center Director

Job Posting: 0097

Location: Buffalo, Texas

Program: Head Start

Beginning Salary: \$33,294

Travel Required: 10%

Duties:

Supervise a staff of 10 – 12 staff members; maintain proper day-to-day operations of Center according to standards set by Head Start Performance Standards and the Texas State Department of Protective and Regulatory Services; maintain updated Service Delivery Tracking Systems on all children and families that are enrolled in the center; and other duties as assigned.

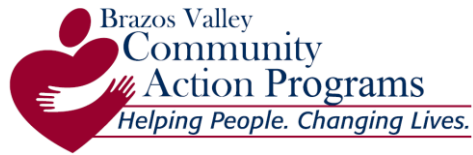
Must be able to meet Director Qualifications as defined by the Texas State Department of Protective and Regulatory Services. Please see below.

Preferred along with qualified director requirements as required by TxDFPS:
CDA/AA/BS/BA in Child Development or closely related field

Education	Experience
(1) A bachelor's degree with 12 college credit hours in child development and six college credit hours in management,	and at least one year of experience in a licensed child-care center;
(2) An associate's of applied science degree in child development or a closely related field with six college credit hours in child development and six college credit hours in management. A "closely related field" is any educational instruction pertaining to the growth, development, physical or mental care, or education of children ages birth through 13 years,	and at least two years of experience in a licensed child-care center;
(3) Sixty college credit hours with nine college credit hours in child development and six college credit hours in management,	and at least two years of experience in a licensed child-care center;
(4) A child-care administrator's certificate from a community college with at least 15 college credit hours in child development and three college credit hours in management,	and at least two years of experience in a licensed child-care center;
(5) A Child Development Associate credential or Certified Child-Care Professional credential with six college credit hours in management,	and at least two years of experience in a licensed child-care center;
(6) A day-care administrator's credential issued by a professional organization or educational institution and approved by Licensing based on criteria specified in Subchapter P of Chapter 745 of this title, (relating to Day-Care Administrator's Credential Program),	and at least two years of experience in a licensed child-care center; or
(7) Nine college credit hours in child development and nine college credit hours in management,	and at least three years of experience in a licensed child-care center.

Certifications/Licenses

Required: Valid driver's license with good driving record; must pass background checks



BVCAP offers a well-rounded benefit package to all full-time regular employees who work 30+ hours a week. Eligibility may vary for specific programs based on your employment status.

- **Paid Time Off (PTO)**
- **Company Paid Holidays**
- **Company Paid Short Term and Long Term Disability**
- **Company Paid Life Insurance and AD&D**
- **PPO Medical Plan:** *We offer employees options when it comes to choosing a PPO medical plan that is right for them.*
- **Dental Plan**
- **Vision Plan**
- **Supplemental Insurance Coverage: Cancer, Critical Illness, Hospital Confinement & Accident**
- **403B Retirement Plan** *Enrollment starts on your first day!*