

Brazos Valley Community Action Programs Board of Directors Meeting

DATE: Wednesday, September 13, 2017

LOCATION: Bryan College Station
Community Health Center
Classroom, 3370 S. Texas
Bryan, Texas 77802

TIME: 3:00 pm

AGENDA

- I. Call to Order – James McCullough, Esq., Chair
- II. Roll Call— James McCullough, Esq., Chair
- III. Recognition of a Quorum— James McCullough, Esq., Chair
- IV. Introduction of New Board Member - James McCullough, Esq., Chair
- V. Consideration/Approval of Consent Agenda (items marked *)—James McCullough, Esq., Chair
 - A. Approved September 13, 2017 Board Agenda *
 - B. Conflict of Interest *
 - C. Approval of August 9, 2017 Minutes *
 - D. HR Report *
 - E. CEAP Report *
 - F. CHDO Report *
 - G. CSBG Report *
 - H. DOE WAP & LIHEAP WAP *
 - I. Food Service Report *
 - J. WIC Report *
 - K. NPI Report *
 - L. Head Start Policy Council Minutes and Program Reports – Policy Council was cancelled due to the lack of a quorum.
 - M. Governance (if needed)
- VI. Executive Director's Report – Bobby Hubley, Executive Director
 - A. Update on Harvey Relief
- VII. Committee Reports:
 - A. Financial Report – Paul Sanders, CPA, Treasurer, and Darla Patterson (#)
 - B. Executive Committee: James McCullough, Esq., Chair (#) – No Executive Committee Meeting held
 - C. Executive Director Search Committee: James McCullough
 - 1. Succession Plan Approval: James McCullough
 - 2. Executive Director Position Description – James McCullough
 - D. CSBG Committee – Mike Sutherland, Chair 2018 CSBG CAP Plan
 - 1. 2018 CAP Plan Approval

- VIII. Consideration of date and time for next BVCAP Board Meeting—James McCullough, Esq., Chair (#)
- IX. Consideration for Agenda Items for October 11, 2017 Board Meeting—James McCullough, Esq., Chair (#)
 - 1. Presentation by Brazos Transit
 - 2. Board Members visit Community Services Programs
- X. Action related to Executive Session, if needed-- Jimmie McCullough, Esq., Chair
- XI. Texas Department of Housing and Community Affairs (TDHCA) Board Training - Laura Saintey, Project Manager of Training, TDHCA
- XII Adjournment- Jimmie McCullough, Esq., Chair

[1] At any time during the meeting of the Board of Directors of Brazos Valley Community Action Agency, Inc., the Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with attorney to seek advice about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the Brazos Valley Community Action Agency, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to the Brazos Valley Community Action Agency, Inc. if deliberation in an open meeting would have a detrimental effect on the position of Brazos Valley Community Action Agency, Inc. in negotiations with a third person; Section 551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.

*Consent agenda items are noted by **

Action items are noted by #

Frequently Referred to Acronyms

AAA - Area Agency on Aging
ACF - Administration for Children and Families
AFI - Assets for Independence
CACFP - Child and Adult Care Food Program
CSBG - Community Services Block Grant
DADS - Department of Aging and Disability Services
CAPLAW - Community Action Program Legal Services, Inc
CEAP - Comprehensive Energy Assistance Program
CDBG - Community Development Block CHDO Grant –
Community Housing Development Organization
DHHS - Department of Health and Human Services
DOE - Department of Energy
DSHS - (Texas) Department of State Health Service
LIHEAP - Low Income Housing and Energy Assistance Program
NPI - National Performance Indicators
TACAA - Texas Association of Community Action Agencies
TDHCA – Texas Department of Housing and Community Affairs